

# BURRELL TOWNSHIP LIBRARY

## LAPTOP LENDING POLICY AND AGREEMENT

The Burrell Township Library is committed to the promotion of lifelong learning. As part of that commitment, the library provides laptops that allow patrons to access the diverse and unique resources available on the internet. Patrons should be aware that the internet contains offensive material and should practice caution when browsing. Please read the Conditions of Use below to gain a full understanding of the responsibilities required to use a laptop borrowed from the Burrell Township Library.

### Conditions of Use:

- Patrons are required to have a Burrell Township Library card in good standing in order (account for one month and no outstanding check outs) to check out and use a laptop.
- Patrons are responsible for the laptop's well-being and will reimburse the library up to and including the full cost of the laptop if it or the software is damaged, lost, or stolen while checked out to the patron.
- Patrons are required to return the laptop and any additional peripherals within the provided lending period that the laptop is to be checked out.
- Patrons are not permitted to alter or delete laptop settings, configurations, or files.
- Patrons are not permitted to access inappropriate data and information that violates Pennsylvania Statutes Title 18 Pa.C.S.A. Crimes and Offenses § 5903.
- Use of the internet via the laptop is a privilege, not a right. Any violation of the library's Conditions of Use policy may result in loss of library privileges and appropriate legal action.

*I understand that I am responsible for the safe and timely return to the Burrell Township Library of this borrowed laptop. I acknowledge that I have read and understand the **Conditions of Use** listed above. If damages or late fees are incurred, I understand that I am responsible for all charges as applicable. I also understand that intentional vandalism will result in being charged up to the full replacement cost of the laptop, plus any applicable fees.*

Borrower's name: \_\_\_\_\_ Date: \_\_\_\_\_

Borrower's signature: \_\_\_\_\_ Phone # : \_\_\_\_\_